

ACTIONS FROM THE MEETING HELD ON 08.01.13

Action	Description	Status and last updated	Contact Officer
ACTION 1	Group Manager – Financial Planning, to check the details of the contract with the Head of Environmental and Operational Services	<p>Email reply sent 28.01.13</p> <p>The Head of Environmental and Operational Services has stated that the Pest Control service is currently in the second year of a three year review to see if it can recover its costs from charging over this period. As Members pointed out at the meeting, 2012 was a below average year for wasp nests which has had a negative effect on the level of income obtained by the service and it would not be fair to decide the future of the service on one poor year. Therefore, by looking at the performance of the service over a three year period, we should obtain a better idea as to whether the service is sustainable in the longer term.</p> <p>There is no contract in place as the staff carrying out the Pest Control service are all employed by this Council.</p>	A Rowbotham
ACTION 2	The details requested and procurement guidelines be reported at a future meeting.	<p>The procurement guidelines are contained in the following two documents within the Council’s Constitution:</p> <ul style="list-style-type: none"> • Financial Procedure Rules (5b) • Contract Procedure Rules <p>These rules are currently under review by the Procurement Group, and if required, revised procedure rules will be presented to Members later this year (including to this committee).</p> <p>The current Sustainable Procurement Strategy for 2010-13 was approved by this committee on 07/10/10.</p>	A Rowbotham

